

Application for Roadway Closing for Block Party

This application requests permission from the City Manager under ordinance No. 07-25 to close the following roadway for the purpose of conducting a neighborhood block party. The application is to be signed by a representative of all households on the block who will be affected by the road closure.

Date of Block Party: \_\_\_\_\_

Rain Date: \_\_\_\_\_

Hours of Road Closure: \_\_\_\_\_ (not to exceed 10 hours)

Name of Roadway to be closed: \_\_\_\_\_

Between: \_\_\_\_\_ AND \_\_\_\_\_

(Attach sketch of roadway and location of traffic barricades, The Police Department will leave barricades at each end of the block and the applicant will be responsible for putting them up and removing them before and after the event.)

Insurance: Applicant shall provide a certificate of insurance, naming the City of Englewood as an additional insured party, indicating that general liability coverage in the amount of \$ 500,000/ \$1,000,000 to cover the event.

The applicant(s) hereby agree to release, indemnity and hold harmless the City from any and all costs, damages, losses or of liability which may accrue or be claimed to accrue by reason of this street closing.

Name of Applicant(s): \_\_\_\_\_

Address and Telephone No. : \_\_\_\_\_

\_\_\_\_\_

Date of Application:      (Signature)

Request for Insurance Waiver:    I am unable to secure the required certificate of insurance and am requesting a waiver.

\_\_\_\_\_

(Signature)

\*\*\*\*\*  
\*\*\*

Police Department Review

Approved \_\_\_\_\_ Denied \_\_\_\_\_ By: \_\_\_\_\_

Comments/Special Requirements: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City Manager

Approved \_\_\_\_\_ Denied Date: \_\_\_\_\_  
\$25 Fee Paid: \_\_\_\_\_ Cash \_\_\_\_\_ Check No. \_\_\_\_\_

\_\_\_\_\_



ORDINANCE NO. 07-25

AN ORDINANCE ARTICLE 8 OF CHAPTER 22 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF ENGLEWOOD TO REGULATE THE CLOSING OF PUBLIC STREETS WITHIN THE CITY OF ENGLEWOOD FOR THE PURPOSE OF CONDUCTING A "BLOCK PARTY"

BE IT ORDAINED by the City Council of the City of Englewood, as follows:

SECTION 1. Article 8 of Chapter 22 entitled "Temporary Closing of Streets" shall be amended to add thereto Section 22-44.1 as follows:

"Section 22-44.1 Permission for Street Closing

- A. No person or persons, association, firm or corporation shall cause to permit a City street to be closed for the purpose of conducting a block party without first having procured permission from the City Manager.

B. Information required

The City Manager shall not consider any application for the closing of a City street unless and until the person or persons, association, firm or corporation requesting such permission shall first file with the City Manager an application requesting such permission stating the location of the proposed street closing and the period of such closing which period shall not exceed 10 continuous hours, together with the purpose of such street closing and the names, addresses and telephone numbers of the individual, group or organization applying for such street closure as well as the signatures of all individuals immediately affected by such street closing; and a map of the street or section thereof to be closed showing the proposed method of effecting the street closing and the location of the barriers to be used in restricting the flow of vehicular traffic through the closed street. The application shall be reviewed by the Police Chief or designee to determine if public safety would be adversely affected by such closure.

C. Permission granted

If, after examining the application and recommendation of the Police Department provided for above, the City Manager determines that the proposed street closing will not create conditions inimical to the public health, welfare and safety, permission to close the street may be granted. Such permission shall be effective for a period of time not to exceed 10 continuous hours. Upon receipt of a twenty five dollar (\$25) permit fee and provided all conditions herein are satisfied a permit shall issue.

D. Regulations governing closing

If permission to close the street shall be granted, the person or persons, association, firm, or corporation requesting such closing shall conduct the operation so that there shall be minimum inconvenience to the general public and in such a manner that upon the expiration of the permitted street closing period, such street is reopened, free of any debris, refuse, or other material interfacing with the safe and free passage of pedestrians and vehicles. Traffic barricades shall be provided by the Department of Public Works and

must be used by the applicant during the period of closure.

E. Insurance requirement

At the time of application, the City shall be provided with a certificate of insurance, indicating, to the satisfaction of the City, that policies of general liability insurance and excess "umbrella" liability insurance have been issued and are in force at the time of the street closing. Said policy shall contain limits of liability in an amount to be determined by the City Manager. The City Manager has the right to waive if requirement.

F. Hold Harmless Agreement

It shall be the duty and responsibility of any applicant to agree to save the City, its officers, employees and agents harmless from any and all costs, damages and liabilities which may accrue or be claimed to accrue by reason of the street closing. The acceptance of a permit under this ordinance shall constitute an agreement whether the same is expressed or not.

SECTION 2. Section 22-48 of Chapter 22 is hereby amended to change the penalty for violations of the provisions to not exceed \$1000.

SECTION 3. Severability

The provisions of this ordinance are severable and any sentence, section or other part of this ordinance should be found to be invalid such invalidity shall not affect the remaining provisions and the remaining provisions shall continue in full force and effect. In the event any part or provision of this code is held to be illegal or void, this shall not have the effect of making void or illegal any of the other parts or provisions thereof, which are determined to be illegal; and it shall be presumed that this code would have been passed without such illegal or invalid parts or provisions. An invalid part of this code shall be segregated from the remainder of this code by the court holding such part invalid and the remainder shall remain effective.

SECTION 4. Effective Date

This ordinance shall take effect upon final adoption and publication of notice of adoption as required by law.