



Englewood

Department of
Parks & Recreation

P.O. Box 228 • Englewood, N.J. 07631 • (201) 568-3472 • Fax (201) 871-6554

Recreation Program Application

Please mail, email or fax this form to

*Englewood Recreation
12 Tenafly Road, Suite 112
Englewood, NJ 07631

Phone: 201-568-3472
Fax: 201-871-6554
Email: recreation@cityofenglewood.org

Note: All instructors, coaches, volunteers, etc. will be required to complete and to pass a background check through the City of Englewood's preferred fingerprinting process.

Organization: _____
Name Date

Contact: _____
Primary Name Alternate Name

Phone: _____
Primary's Cell Alternate's Cell

Primary's Secondary Alternate's Secondary

Address: _____
Street Address City, State, Zip

Email: _____

Prospective Program Title: _____
Target Age/Grade

Program Category:

- Dance/Fitness
- Music/Art
- Sports
- Misc.

Instructor Name Start Date Day

Email End Date Room

Phone Time Cost

Please include a resume and/or reference letter and provide a program description to answer the following:

1. What specific need does your program address? How will your program address that need?
2. What impact do you hope this program will have on those participating?
3. In your perception, what will make your program a success?
4. What will the cost to the participant cover?
5. Who is your target audience? And what are your marketing strategies?