

# Englewood

Human Resource  
Department

P.O. Box 228 • Englewood, N.J. 07631 • (201) 871-6660 • Fax (201) 541-5424

## **GENERAL INTEREST FORM**

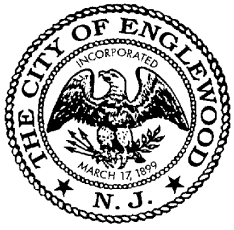
If you do not have a resume you may use the below General Interest Form to express interest in a vacant position.

Please complete it accurately by using the job title as shown on the job posting/description. Also, kindly provide all relevant information about your qualifications and experiences. Feel free to include additional materials to support your application.

You may submit this General Interest Form via any of the following means herein:

Email: [hr@cityofenglewood.org](mailto:hr@cityofenglewood.org)  
Subject: {Insert job title as shown on job description}  
In person: Department of Human Resources  
2-10 N. Van Brunt Street  
Englewood, NJ 07631

We look forward to reviewing your application and potentially welcoming you to our team.



# City of Englewood – Employment Opportunity General Interest Form

City of Englewood  
2-10 N. Van Brunt Street  
Englewood, NJ 07631

Today's Date:

## PERSONAL INFORMATION

Last Name:

First Name:

Middle Initial:

Street Address:

City/State/ZIP Code:

Email Address:

Contact Number:

## POSITION OF INTEREST

Job Title (as shown on Job Posting/Description):

Department:

## HOW DID YOU HEAR ABOUT THIS POSITION?

☐ City Website    ☐ NJLOM    ☐ Social Media    ☐ Referral    ☐ Other \_\_\_\_\_

## AVAILABILITY (PLEASE BE SPECIFIC ABOUT THE DAYS AND TIMES YOU CAN WORK BASED ON THE SCHEDULING REQUIREMENTS FOR THE POSITION)

### DAYS & TIMES

| No Restrictions – Available based on the scheduling requirements for the position | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|--------|--------|---------|-----------|----------|--------|----------|
| Start:  | Start: | Start: | Start:  | Start:    | Start:   | Start: | Start:   |
| End:  | End:   | End:   | End:    | End:      | End:     | End:   | End:     |

## CERTIFICATION

I hereby certify that the information provided by me in this interest form is true to the best of my knowledge. I understand that my submission of this form does not guarantee me an interview / employment with the City of Englewood. The City reserves the right to interview applicants and to hire while this position is still active.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if under 18)

\_\_\_\_\_  
Date

**AN EQUAL OPPORTUNITY / REASONABLE ACCOMODATION EMPLOYER**