

**CITY OF ENGLEWOOD  
ORDINANCE #25-13**

**ORDINANCE AMENDING CHAPTER 191 ENTITLED FEE SCHEDULE**

**WHEREAS**, the City of Englewood seeks to amend Chapter 191 Entitled “Fee Schedule of the Englewood City Code”; and

**WHEREAS**, the City of Englewood seeks to update and adjust fees pertaining to parking lots and metered parking as set forth in Chapter 191-9; Fees Related to Police Records, Fingerprinting, Gun Permits, Firearms, ID cards, Police escorts and police extra duty security detail as set forth in Chapter 191-11; and Fines and Penalties for violations of City Ordinances as determined by the City Court as set forth in Chapter 191-8.

**NOW, THEREFORE BE IT ORDAINED**, by the Governing Body of the City of Englewood that Chapter 191 of the Englewood City Code is amended as follows:

**Chapter 191**

**FEE SCHEDULE**

§ 191-1.	Annual nature of fees.	§ 191-8.	Municipal Court.
§ 191-2.	Animal licenses.	§ 191-9.	Parking lots and Metered Parking.
§ 191-3.	Fire protection subcode permit fees.	§ 191-10.	Planning and engineering.
§ 191-4.	Landlord/tenant matters.	§ 191-11.	Police Department.
§ 191-5.	Liquor licenses.	§ 191-12.	Recreation facilities/programs.
§ 191-6.	Miscellaneous.	§ 191-13.	Tax office.
§ 191-7.	Municipal land use.	§ 191-14.	Uniform construction codes fees.

**[HISTORY: Adopted by the City Council of the City of Englewood 2-16-2010 by Ord. No. 10-02. Amendments noted where applicable.]**

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**§ 191-1. Annual nature of fees.**

All dollar amounts are annual unless otherwise indicated.

**§ 191-9. Parking lots and Metered Parking.<sup>5</sup> [Amended 4-3-2012 by Ord. No. 12-10]**

Type	Fee
Metered Street Parking	
First 15 minutes	\$0.25
Next 45 Minutes	\$1.00
Per hour up to a total of three hours	\$1.25
EV Charging Station Use Per Hour**	\$2.50

\*These fees will be in addition to transaction fees paid to the vendor that are agreed to by the City.

\*\*These fees are in addition to fees to park in a parking spot

Municipal Lot Parking \*as designated by the City Manager

Metered Lot Parking

First 15 minutes	\$0.25
Next 45 Minutes	\$1.00
Per hour up to three hours	\$1.25
Each hour after three hours	\$3.00
EV Charging Station Use Per Hour**	\$2.50

\*These fees will be in addition to transaction fees paid to the vendor that are agreed to by the City.

\*\*These fees are in addition to fees to park in a parking spot

Municipal Lot Parking

Permit Fees for Lot A (Municipal Parking Garage)

Lost daily tickets	Maximum fee
Permit Lot Parking	
Lost monthly permits	\$10
Lot Fees	
Resident	\$120.00
Englewood Business	\$100.00
Non-Resident	\$250.00
Commercial**	\$300.00

\*These fees will be in addition to transaction fees paid to the vendor that are agreed to by the City.

\*\*any vehicle parked for long term storage will be charged as a commercial vehicle

Municipal Lot Parking

Permit Fees for All Lots excluding Lot A

Lost daily tickets	Maximum fee
Permit Lot Parking	
Lost monthly permits	\$10
Lot Fees	
Resident	\$120.00
Englewood Business	\$60.00
Non-Resident	\$250.00
Commercial**	\$300.00

\*These fees will be in addition to transaction fees paid to the vendor that are agreed to by the City.

\*\*any vehicle parked for long term storage will be charged as a commercial vehicle

5. Editor's Note: See Ch. 25, Traffic and Parking, Art. 13, Municipal Parking Lots.

Lost monthly permits

\$10

**§ 191-11. Police Department. [Amended 4-3-2012 by Ord. No. 12-10; 4-24-2012 by Ord. No. 12-14; 11-22-2016 by Ord. No. 16-15; 10-29-2019 by Ord. No. 19-13; 3-30-2023 by Ord. No. 23-07]**

Description	Fee
Audio tape	\$0.25 or cost of the audio tape
Police Records	<ul style="list-style-type: none"> <li>- \$0.05 per page for letter-sized pages and smaller</li> <li>- \$0.07 per page for legal-sized pages and larger</li> <li>- Electronic records free of charge (i.e., records sent via e-mail and fax)</li> <li>- Actual cost to provide records in another medium (i.e., computer disc, CD-ROM, DVD)</li> </ul>
	- Mailed reports, additional \$5
<del>Mailed reports (criminal)</del>	<del>\$10</del>
<del>Discovery/field reports (non-criminal)/and investigation reports (criminal)</del>	<ul style="list-style-type: none"> <li><del>- \$0.05 per letter size page or smaller (black and white copies only)</del></li> <li><del>- \$0.07 per legal size page or larger (black and white copies only)</del></li> <li><del>- Electronic records free of charge (i.e., records sent via e-mail and fax)</del></li> <li><del>- \$0.25 per compact disc (CD or CDR)</del></li> <li><del>- \$0.45 per DVD</del></li> </ul>
	<del>Mailed reports:</del> <ul style="list-style-type: none"> <li><del>o Additional \$5 for accident and non-criminal reports</del></li> <li><del>o Additional \$10 for criminal reports</del></li> <li><del>o Increased costs for larger packages</del></li> </ul>
Expungement	\$10
Fingerprinting (non-criminal)	\$30
Gun Permit/Carry Permit	<del>\$2 per each</del> As per state statute
Firearms ID card	<del>\$5 per each</del> As per state statute
Police escort	Same as "extra duty" fees (below)

Description	Fee
Police security (extra duty) detail	<p>- \$85 per hour or part thereof with a four-hour minimum for each police officer.</p> <p>The hourly rate on legal holidays shall be at time and one-half</p> <p>- \$30 for administrative fee for each extra duty detail</p> <p>- \$15 per hour per vehicle for each vehicle required for extra duty details</p> <p>Applicable Rates. Rates of contracting for the services of off-duty police officers, administrative fees, and police vehicle charges are established as follows:</p> <ol style="list-style-type: none"> <li>1. Services for the Schools located within the City of Englewood and Houses of Worship located in the City of Englewood: \$85.00 per hour, per law enforcement office (4 hours minimum per day). Should an officer work more than four hours, detail will be billed to the hour or any part of.</li> <li>No administrative fee and no vehicle fees are to be charged by the City.</li> <li>2. Services for all public and private utilities: \$85 per hour, per law enforcement officer (four hours minimum per day). Should an officer work more than four hours, detail will be billed to the hour or any part of.</li> <li>3. Service for all other entities and persons: \$85 per hour, per law enforcement officer (four hours minimum per day). Should an officer work more than four hours, detail will be billed to the hour or any part of.</li> <li>5. As per the Collective Bargaining Agreement, extra duty assignments that last 6 1/2 (6.5) will incur an eight-hour minimum, unless such a minimum will extend into an officer's shift at which point it will be billed as actual time worked.</li> <li>6. The City may choose to utilize a secondary service to administrate and perform the above actions related to the off-duty employment process. These actions include but are not limited to: <ul style="list-style-type: none"> <li>- Communicating with said person or company to schedule off-duty "jobs,"</li> <li>- Scheduling the officers for the said jobs,</li> <li>- Invoicing person, or company, and receiving escrow and or payments from person or company in a manner set forth by the secondary service provider.</li> </ul> The secondary service provider may charge an additional fee for services that is above and in addition to the fee structure stated above and may utilize business type collection rules as set forth in the contract between the City and the secondary service provider.</li> </ol>
Videotape (view only)	<p>The secondary service provider will reimburse the City via ACH or other funds transfer methods, according to the fees set forth above, due to the City and officer, in a timely manner, usually coinciding with payroll periods for "jobs" that the officers have performed or were scheduled for, in accordance with the rules of employment between the City and person(s) or company seeking services.</p> <p>\$50 per one-half hour of viewing per tape</p>

Description	Fee
Service charge for records and discovery fees	<p>- Whenever the nature, format, manner of collation, or volume of discovery embodied in the form of printed matter to be copied is such that the discovery cannot be reproduced by ordinary document copying equipment in ordinary business size, or is such that it would involve an extraordinary expenditure of time and effort to copy, the department may charge, in addition to the actual copying costs, a special service charge that shall be reasonable and shall be based upon the actual direct costs of providing the copy or copies. This shall only be done with approval of the Chief of Police or his designee.</p> <p>- If the defendant requests an electronic record: (1) in a medium or format not routinely used by the department; (2) not routinely developed or maintained by the department; or (3) requiring a substantial amount of manipulation or programming of information technology, the department may charge, in addition to the actual cost of duplication, a special charge that shall be reasonable and shall be based on (1) the cost for any extensive use of information technology, or (2) the labor cost of personnel providing the service that is actually incurred by the department or attributable to the prosecutor for the programming, clerical, and supervisory assistance required, or (3) both. Pursuant to R. 7:7-1, the defendant shall have the opportunity to review and object to the charge prior to it being incurred. This shall only be done with approval of the Chief of Police or his designee.</p>

CO Violation #	Name of Violation	Amount of Fine	New Fine \$
25-005	NUISANCE CARS, DISABLED VEHICLE	\$20.00	100.00
25-008	TRUCKS - 4 TONS PROHIBITED	\$29.00	250.00
25-009	DESIGNATION OF ONE WAY STREET	\$29.00	100.00
25-010	THROUGH STREET	\$29.00	50.00
25-011	STOP INTERSECTION	\$20.00	50.00
25-012	YIELD INTERSECTIONS	\$29.00	50.00
25-013	NO PARKING LOADING ZONE	\$29.00	50.00
25-014	NO PARKING TAXI STAND	\$29.00	50.00
25-015	NO PARKING BUS STOP	\$29.00	50.00
25-018	PARKING PROHIBITED AT ALL TIMES	\$20.00	50.00
25-019	PARKING TIME LIMITED	\$20.00	50.00
25-020	PARKING PROHIBITED CERTAIN HOURS	\$20.00	50.00
25-021	TEMPORARY PROHIBITED PARKING/SNOW	\$20.00	50.00
25-022	EMERGENCY PARKING	\$20.00	100.00
25-023	TRUCKS OVER 4 TON EXCLUDED	\$20.00	250.00
25-023.1	TRUCK PARKING PROHIBITED	\$29.00	250.00
25-024	NO STOPPING OR STANDING	\$29.00	50.00
25-025	NUISANCE CARS	\$20.00	100.00
25-025.1	ABANDONED NUISANCE	\$20.00	100.00
25-026	LEFT TURN PROHIBITED	\$29.00	50.00
25-026.1	LEFT TURN PROHIBITED INTO PARKING STALL	\$29.00	100.00
25-027	U TURN PROHIBITED	\$29.00	150.00
25-028	NO TURNS	\$29.00	100.00
25-029	PROHIBITED TURNS	\$29.00	100.00
25-030	RIGHT ON RED PROHIBITED	\$29.00	100.00

25-031	LANE USE RESERVED	\$20.00	\$ 100.00
25-033	TIME LIMIT, RATE AND HOURS OF OPERATION	\$20.00	\$ 50.00
25-034	DESIGNATED PRKG SPACE/METER WITHIN	\$20.00	\$ 50.00
25-035	DESIGNATED PARKING SPACE	\$20.00	\$ 50.00
25-036	FRONT OF VEHICLE TO BE NEAREST PK METER	\$20.00	\$ 50.00
25-037	OVERTIME PARKING/EXTENSION OF PARKING PROHIBITED	\$20.00	\$ 50.00
25-038	FEEDING METER PROHIBITED	\$20.00	\$ 50.00
25-039	USE OF SLUGS PROHIBITED	\$20.00	\$ 50.00
25-040	TAMPERING WITH METERS OR KIOSKS PROHIBITED	\$20.00	\$ 500.00
25-042	SOUTH DEAN ST/LOT A	\$20.00	\$ 50.00
25-042.B2	PARK IN RESERVE SPACES IN ALL MUNICIPAL LOTS	\$20.00	\$ 50.00
25-043	DEPOT SQ PLZ-E PALISADE AVE/LOT B	\$20.00	\$ 50.00
25-044	NO DEAN STREET LOT C	\$20.00	\$ 50.00
25-045	WILLIAM STREET LOT D	\$20.00	\$ 50.00
25-046	BERGEN STREET LOT E	\$20.00	\$ 50.00
25-047	BERGEN STREET NORTH LOT F	\$20.00	\$ 50.00
25-048	ARMORY STREET LOT G	\$20.00	\$ 50.00
25-049	ENGLE STREET LOT I/LIBRARY	\$20.00	\$ 50.00
25-049	JAMES STREET LOT H		\$ 50.00
25-050	ENGLE STREET LOT I/LIBRARY	\$20.00	\$ 50.00
25-051	MACKAY PARK LOT J		\$ 50.00
25-052	SAFETY COMPLEX/LOT K	\$20.00	\$ 50.00
25-053	PUBLIC SAFETY COMPLEX LOT	\$20.00	\$ 50.00
25-053	SAFETY COMPLEX/LOT L (REAR LOT)		\$ 250.00
25-053.1	JAMES ST. PARKING LOT M	\$20.00	
25-053.2	TOWNE CENTER LOT N		\$ 50.00
25-053.3	TIBBS LOT O		\$ 50.00

25-053.4	GARRITY LOT P		\$ 50.00
25-054	NO PASSING ZONES	\$26.00	\$ 100.00
25-055	HANDICAPPED PARKING ONLY	\$232.00	\$ 250.00
25-057	DESIGNATION OF FIRE ZONE	\$20.00	\$ 100.00
25-059	FIRE ZONE PARKING PROHIBITED	\$20.00	\$ 100.00
25-060	DEFACING OF SIGNS	\$20.00	\$ 500.00
25-063	DESIGNATION OF PEDESTRIAN CROSSWALK	\$20.00	\$ 50.00
25-065	PROHIBITION - PEDESTRIAN CROSSWALKS	\$26.00	\$ 50.00
25-080	GENERAL LOT REGULATIONS ALL MUNICIPAL LOTS		\$ 50.00
25-080G(8)	IMPROPER TRANSFER OF PERMIT		\$250.00

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies. All other Ordinances or parts of Ordinances shall otherwise remain in full force and effect.

If any Article, Sections, Subsection, paragraph, phrase or sentence is for any reason held to be unconstitutional or invalid said Article, Section, Subsection, paragraph, phrase or sentence shall be deemed severable.

This Ordinance shall take effect immediately upon final publication as provided by law.

**ORDINANCE #25-13**

**ORDINANCE AMENDING CHAPTER 191 ENTITLED FEE SCHEDULE**

**RECORD OF VOTE**

FIRST READING DATE: February 18, 2025

COUNCIL	MOTION	VOTE
David		Y
Rosenzweig		Y
Tokayer		Y
Wilson	X	Y
Wisotsky		Y

DATE PUBLISHED IN THE RECORD: February 24, 2025

DATES PUBLIC HEARINGS HELD: March 4, 2025

DATE SECOND READING HELD: March 4, 2025

COUNCIL	MOTION	OPEN	MOTION	CLOSE	MOTION	ADOPT
David						
Rosenzweig						
Tokayer						
Wilson						
Wisotsky						

Y=YES

N=OPPOSED

A=ABSTAINED

AB=ABSENT

PRESENTED TO MAYOR:

APPROVED \_\_\_\_\_

REJECTED \_\_\_\_\_ (VETO)

DATE: \_\_\_\_\_

\_\_\_\_\_  
MAYOR MICHAEL WILDES

I do hereby certify that the foregoing is a true and exact copy of  
an Ordinance adopted and approved by the Mayor and  
Council of the City of Englewood.

\_\_\_\_\_  
Yancy Wazirmas, RMC  
City Clerk