

**Project Cost: \$6,721,047.90**

**Project Title: BRIC 2024 - Flood Mitigation Measures for Englewood NJ**

**Sub-applicant: City of Englewood**

**NJOEM Reviewer: Sylvia Hastry**

**Date Reviewed: March 28, 2025**

Infrastructure Checklist – BRIC		
Section	Sufficient	Comment
<b>Sub-applicant</b> <ul style="list-style-type: none"><li>Must Participate in NFIP if mitigation activity proposed is related to flood hazard.</li><li>Selected "No, Program is not covered by EO 12372"</li></ul>	✓	
<b>Contact</b> <ul style="list-style-type: none"><li>SAR is the individual with authority to sign legal and financial documents and submit subapplication.<ul style="list-style-type: none"><li>This needs to be someone with signature authority, this cannot be the consultant/grant writer.</li></ul></li></ul>	✓	
<b>Community</b> <ul style="list-style-type: none"><li>Verify all communities where proposed mitigation activity is to take place have been included.</li><li>Verify correct community info - multiple communities with same name in NJ.</li></ul>	No	<ol style="list-style-type: none"><li>Englewood is in US Congressional District 5.</li><li>Identify where Englewood is on the Congressional Map.</li></ol>
<b>Mitigation Plan</b> <ul style="list-style-type: none"><li>Community participates in FEMA approved HM Plan and provided reference for this activity with plan page attachment.</li></ul>	✓	
<b>Scope of Work - Part 1</b> <ul style="list-style-type: none"><li>Activity - identified code/activity type is eligible? secondary activity included if applicable.</li><li>Community Lifelines - selected all applicable lifelines.<ul style="list-style-type: none"><li>BRIC apps should include as many applicable lifelines as possible.</li></ul></li><li>Hazards - Identified hazard source.</li><li>Identified if project is phased? <b>(If yes, ensure phases are clearly identified in scope, schedule, and budget)</b></li><li>Selected "Yes" for "are you doing construction."</li><li>Provided population affected with reasonable explanation</li></ul>	✓	
<b>Scope of Work - Part 2 - Description of Activity Questions:</b> Has subapplicant provided responses to all SOW questions? If so, do they include the following information:		3. Remove all proper names. Only state the title or position.

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### Infrastructure Checklist – BRIC

<ul style="list-style-type: none"><li>• Addresses a problem that has been repetitive or that poses a risk to public health and safety and improved property if left unresolved.</li><li>• All activities under BRIC must be in conformance with all applicable federal, state, tribal, and local floodplain and land use laws and regulations including 44 CFR § 60.3 (floodplain management criteria).</li><li>• Has applicant provided an affirmative certification statement (in narrative form) demonstrating their planned use of ASCE 24-14, or latest edition, in implementing the HMA project post-award?</li><li>• Are nature-based solutions included? Not required but does add points to technical evaluation.</li><li>• If multiple communities are included in one application, have they addressed how they will work with these other communities (ex. Permitting, flood ordinances etc.)</li><li>• Does the applicant address who/how they will manage and maintain the project (In house engineer/management or contractor/consultant?)</li></ul>	<ul style="list-style-type: none"><li>4. Aren't you hiring contractors for the construction work?</li><li>5. What construction standard will the project be held to? See adjacent box for suggestions.</li><li>6. No mention of local, State and possible Federal permits.</li><li>7. Project is scheduled to commence immediately upon FEMA award notification.</li><li>8. Remove the rising sea levels.</li><li>9. Who will complete and submit the quarterly reports?</li><li>10. All costs must be listed in the SOW.</li><li>11. Attachment:<ul style="list-style-type: none"><li>a. <i>BRIC Scope of Work</i><ul style="list-style-type: none"><li>1) Some project cost items are listed 2 times. Why?</li><li>2) What material/equipment will be purchased? Who is doing the construction work ...a hired contractor or the city?</li><li>3) Do you mean Regrading/Planting?</li><li>4) Have an engineer sign and date the cost estimate.</li><li>5) The application states the annual maintenance cost is \$20,000 or \$30,000. Be consistent throughout the application.</li><li>6) Month 1 to 3 - Schedule does not include FEMA award notification and signing of Sub-grant Agreement with NJOEM.</li></ul></li></ul></li></ul>
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			7) Month 33 to 36 - Schedule does not include reimbursement and closeout of the project with NJOEM and FEMA.
<b>Schedule</b> <ul style="list-style-type: none"><li>Has the sub-applicant provided a schedule of 3 years or less and identifies major milestones consistent with SOW?</li><li>Go/NO-GO Milestones provided per NOFO.<ul style="list-style-type: none"><li>A Go/No-Go milestone is a major milestone in the project that if not completed on time may result in a cancellation of the subaward.</li></ul></li></ul>		12. Month 1 to 3 - Schedule does not include FEMA award notification and signing of Sub-grant Agreement with NJOEM. 13. Month 33 to 36 - Schedule does not include reimbursement and closeout of the project with NJOEM and FEMA. 14. Permit Sections – Enter local, State and possible Federal permits.	
<b>Budget - Cost Estimate</b> <ul style="list-style-type: none"><li>Have detailed costs and documentation been provided to support the requested costs? No lump sums.</li><li>Have Pre-Award Costs been requested? (must be identified prior to award to qualify for reimbursement)</li><li>Have contingencies costs been requested? (Avg. 1 - 5 %)</li><li>Have any ineligible items been included?</li><li>Does federal share requested exceed \$50 million cap?</li></ul>		15. No lump sum. 16. Identify the material and/or equipment to be purchased. 17. Program income is \$0.00.	
<b>Budget - Management Costs</b> <ul style="list-style-type: none"><li>Has a separate budget for management costs been added/requested?</li><li>BRIC allows max 5% of project budget, e.g. project budget \$100,000, mgmt. costs allowed \$5,000, total grant amount \$105,000.</li><li>Cost share % for mgmt. costs is 100% federal.</li></ul>	✓	Management cost has been requested.	
<b>Budget - Cost Share</b> <ul style="list-style-type: none"><li>Has subapplicant identified the source of matching funds? (e.g. municipality or homeowner?)</li><li>Has the applicant provided a funds commitment letter?</li><li>Cost share for project budget is 75/25. Cost share for mgmt. costs is 100%. These will be displayed separately in the system.</li></ul>	✓		

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<ul style="list-style-type: none"><li>CDRZ Communities are entitled to 90% Federal Share.</li></ul>			
<b>Cost-effectiveness</b> <ul style="list-style-type: none"><li>Has subapplicant provided a BCA greater than 1.0 with supporting documentation?</li><li>Has a zip file of BCA version 6.0 been provided?</li></ul>	✓		
<b>EHP</b> <ul style="list-style-type: none"><li>All EHP questions have been answered and documentation attached where applicable?</li><li>Have consultation letters to appropriate agencies been attached?</li></ul>	No	18.	Properties are already owned by Englewood.
<b>Evaluation</b> <ul style="list-style-type: none"><li>Ensure all fields have been completed.</li><li>Has the applicant adopted building codes consistent with the international codes?<ul style="list-style-type: none"><li>Answer "Yes"</li></ul></li><li>Year of Building Code: 2021</li><li>Building Code: International Building Code 2021, NJ Edition</li><li>Have the applicant's building codes been assessed on the Building Code Effectiveness Grading Schedule (BCEGS)?<ul style="list-style-type: none"><li>If the subapplicant does not have their own score they can use the States information.<ul style="list-style-type: none"><li>Commercial: 3, Residential: 4</li></ul></li><li>Attach reference page: <a href="https://www.state.nj.us/iso/bcegs-state-report_web.pdf">2019 NJ iso-bcegs-state-report_web.pdf</a></li></ul></li></ul>	No	19.	Enter NJ Edition as written in the adjacent box.
<b>Location</b> <ul style="list-style-type: none"><li>Project Location - description of location provided? Lat/long accurate?</li><li>Project benefitting area - description provided? - e.g. will benefit for specific homes/neighborhood/locations included in sub-application.</li><li>Project impact area - description provided? - e.g. project footprint within specific homes/neighborhood/locations included in sub-application.</li><li>Project Site Inventory<ul style="list-style-type: none"><li>Site location(s) for all proposed mitigation activities provided?</li></ul></li></ul>	✓		

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<ul style="list-style-type: none"><li>○ All applicable fields have been completed.</li><li>● Associated Maps should be attached for above areas</li></ul>			
<b>Assurances &amp; Certifications</b> <ul style="list-style-type: none"><li>● Signed by Authorized agent.</li><li>● SF-LLL attached if applicable</li></ul>	✓		
<b>Attachments - General</b> <ul style="list-style-type: none"><li>● HM Plan reference</li><li>● Cost Documentation</li><li>● Commitment of Funds Letter</li><li>● EHP Consultation Letters</li></ul>	No		<p>20. Have an engineer sign and date the cost estimate document.</p>
<b>Attachments - Maps &amp; Photos</b> <ul style="list-style-type: none"><li>● Location Map</li><li>● Topographic Map</li><li>● FIRM Map</li><li>● Wetlands Map</li><li>● Photographs</li></ul>	No		<p>21. You provided maps with locations of the walls and numbered each. Provide a document identifying the address of the numbered wall, the measurements and the expected work that will be done at each location.</p> <p>22. No photos of the walls and proposed detention basins.</p> <p>23. Do you have photos showing past flooding in the project areas? If so, be sure to provide the date of the photos.</p>
<b>Attachments - Additional Documents</b> <ul style="list-style-type: none"><li>● Engineered Site Plans or preliminary design plans.</li><li>● Documentation for level of protection provided by proposed mitigation activity for BCA.</li><li>● BCA zip file version 6.0 with supporting documentation</li></ul>	No		<p>24. Not all engineer plans are signed.</p> <p>Design plans for the walls are provided.</p>
<b>Additional Comments:</b> <ul style="list-style-type: none"><li>● Resubmit the sub-application by <b>10 am on March 31, 2025</b>.</li><li>● Delete all applications in FEMA GO that will not be officially submitted.</li><li>● If you have any questions, I can be reached at <a href="mailto:Sylvia.Hastry@njsp.gov">Sylvia.Hastry@njsp.gov</a> or 609-462-9088.</li></ul>			