

Project Cost: \$6,721,047.90

Project Title: BRIC 2024 - Flood Mitigation Measures for Englewood NJ

Sub-applicant: City of Englewood

NJOEM Reviewer: Sylvia Hastry

Date Reviewed: March 28, 2025

Infrastructure Checklist – BRIC		
Section	Sufficient	Comment
Sub-applicant <ul style="list-style-type: none">Must Participate in NFIP if mitigation activity proposed is related to flood hazard.Selected "No, Program is not covered by EO 12372"	✓	
Contact <ul style="list-style-type: none">SAR is the individual with authority to sign legal and financial documents and submit subapplication.<ul style="list-style-type: none">This needs to be someone with signature authority, this cannot be the consultant/grant writer.	✓	
Community <ul style="list-style-type: none">Verify all communities where proposed mitigation activity is to take place have been included.Verify correct community info - multiple communities with same name in NJ.	No	<ol style="list-style-type: none">Englewood is in US Congressional District 5.Identify where Englewood is on the Congressional Map.
Mitigation Plan <ul style="list-style-type: none">Community participates in FEMA approved HM Plan and provided reference for this activity with plan page attachment.	✓	
Scope of Work - Part 1 <ul style="list-style-type: none">Activity - identified code/activity type is eligible? secondary activity included if applicable.Community Lifelines - selected all applicable lifelines.<ul style="list-style-type: none">BRIC apps should include as many applicable lifelines as possible.Hazards - Identified hazard source.Identified if project is phased? (If yes, ensure phases are clearly identified in scope, schedule, and budget)Selected "Yes" for "are you doing construction."Provided population affected with reasonable explanation	✓	
Scope of Work - Part 2 - Description of Activity Questions: Has subapplicant provided responses to all SOW questions? If so, do they include the following information:		<ol style="list-style-type: none">Remove all proper names. Only state the title or position.

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| <ul style="list-style-type: none">• Addresses a problem that has been repetitive or that poses a risk to public health and safety and improved property if left unresolved.• All activities under BRIC must be in conformance with all applicable federal, state, tribal, and local floodplain and land use laws and regulations including 44 CFR § 60.3 (floodplain management criteria).• Has applicant provided an affirmative certification statement (in narrative form) demonstrating their planned use of ASCE 24-14, or latest edition, in implementing the HMA project post-award?• Are nature-based solutions included? Not required but does add points to technical evaluation.• If multiple communities are included in one application, have they addressed how they will work with these other communities (ex. Permitting, flood ordinances etc.)• Does the applicant address who/how they will manage and maintain the project (In house engineer/management or contractor/consultant?) | | <ol style="list-style-type: none">4. Aren't you hiring contractors for the construction work?5. What construction standard will the project be held to? See adjacent box for suggestions.6. No mention of local, State and possible Federal permits.7. Project is scheduled to commence immediately upon FEMA award notification.8. Remove the rising sea levels.9. Who will complete and submit the quarterly reports?10. All costs must be listed in the SOW.11. Attachment:<ol style="list-style-type: none">a. <i>BRIC Scope of Work</i><ol style="list-style-type: none">1) Some project cost items are listed 2 times. Why?2) What material/equipment will be purchased? Who is doing the construction work ...a hired contractor or the city?3) Do you mean Regrading/Planting?4) Have an engineer sign and date the cost estimate.5) The application states the annual maintenance cost is \$20,000 or \$30,000. Be consistent throughout the application.6) Month 1 to 3 - Schedule does not include FEMA award notification and signing of Sub-grant Agreement with NJOEM. |
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		7) Month 33 to 36 - Schedule does not include reimbursement and closeout of the project with NJOEM and FEMA.
Schedule <ul style="list-style-type: none">Has the sub-applicant provided a schedule of 3 years or less and identifies major milestones consistent with SOW?Go/NO-GO Milestones provided per NOFO.<ul style="list-style-type: none">A Go/No-Go milestone is a major milestone in the project that if not completed on time may result in a cancellation of the subaward.		<ul style="list-style-type: none">12. Month 1 to 3 - Schedule does not include FEMA award notification and signing of Sub-grant Agreement with NJOEM.13. Month 33 to 36 - Schedule does not include reimbursement and closeout of the project with NJOEM and FEMA.14. Permit Sections – Enter local, State and possible Federal permits.
Budget - Cost Estimate <ul style="list-style-type: none">Have detailed costs and documentation been provided to support the requested costs? No lump sums.Have Pre-Award Costs been requested? (must be identified prior to award to qualify for reimbursement)Have contingencies costs been requested? (Avg. 1 -5 %)Have any ineligible items been included?Does federal share requested exceed \$50 million cap?		<ul style="list-style-type: none">15. No lump sum.16. Identify the material and/or equipment to be purchased.17. Program income is \$0.00.
Budget - Management Costs <ul style="list-style-type: none">Has a separate budget for management costs been added/requested?BRIC allows max 5% of project budget, e.g. project budget \$100,000, mgmt. costs allowed \$5,000, total grant amount \$105,000.Cost share % for mgmt. costs is 100% federal.	✓	Management cost has been requested.
Budget - Cost Share <ul style="list-style-type: none">Has subapplicant identified the source of matching funds? (e.g. municipality or homeowner?)Has the applicant provided a funds commitment letter?Cost share for project budget is 75/25. Cost share for mgmt. costs is 100%. These will be displayed separately in the system.	✓	

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<ul style="list-style-type: none">CDRZ Communities are entitled to 90% Federal Share.		
Cost-effectiveness <ul style="list-style-type: none">Has subapplicant provided a BCA greater than 1.0 with supporting documentation?Has a zip file of BCA version 6.0 been provided?	✓	
EHP <ul style="list-style-type: none">All EHP questions have been answered and documentation attached where applicable?Have consultation letters to appropriate agencies been attached?	No	18. Properties are already owned by Englewood.
Evaluation <ul style="list-style-type: none">Ensure all fields have been completed.Has the applicant adopted building codes consistent with the international codes? - Answer "Yes"Year of Building Code: 2021Building Code: International Building Code 2021, NJ EditionHave the applicant's building codes been assessed on the Building Code Effectiveness Grading Schedule (BCEGS)?<ul style="list-style-type: none">If the subapplicant does not have their own score they can use the States information.<ul style="list-style-type: none">Commercial: 3, Residential: 4Attach reference page: 2019 NJ iso-bcegs-state-report_web.pdf	No	19. Enter NJ Edition as written in the adjacent box.
Location <ul style="list-style-type: none">Project Location - description of location provided? Lat/long accurate?Project benefitting area - description provided? - e.g. will benefit for specific homes/neighborhood/locations included in sub-application.Project impact area - description provided? - e.g. project footprint within specific homes/neighborhood/locations included in sub-application.Project Site Inventory<ul style="list-style-type: none">Site location(s) for all proposed mitigation activities provided?	✓	

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<ul style="list-style-type: none">○ All applicable fields have been completed.• Associated Maps should be attached for above areas		
Assurances & Certifications <ul style="list-style-type: none">• Signed by Authorized agent.• SF-LLL attached if applicable	✓	
Attachments - General <ul style="list-style-type: none">• HM Plan reference• Cost Documentation• Commitment of Funds Letter• EHP Consultation Letters	No	20. Have an engineer sign and date the cost estimate document.
Attachments - Maps & Photos <ul style="list-style-type: none">• Location Map• Topographic Map• FIRM Map• Wetlands Map• Photographs	No	21. You provided maps with locations of the walls and numbered each. Provide a document identifying the address of the numbered wall, the measurements and the expected work that will be done at each location. 22. No photos of the walls and proposed detention basins. 23. Do you have photos showing past flooding in the project areas? If so, be sure to provide the date of the photos.
Attachments - Additional Documents <ul style="list-style-type: none">• Engineered Site Plans or preliminary design plans.• Documentation for level of protection provided by proposed mitigation activity for BCA.• BCA zip file version 6.0 with supporting documentation	No	24. Not all engineer plans are signed. Design plans for the walls are provided.
Additional Comments: <ul style="list-style-type: none">• Resubmit the sub-application by 10 am on March 31, 2025.• Delete all applications in FEMA GO that will not be officially submitted.• If you have any questions, I can be reached at Sylvia.Hastry@njsp.gov or 609-462-9088.		